

ROTTERDAM SCHOOL OF MANAGEMENT ERASMUS UNIVERSITY

FACTSHEET BACHELOR EXCHANGE PROGRAMME 2018-2019

Bachelor Exchange Programme

Rotterdam School of Management, Erasmus University
International Office, Mandeville Building, rooms 5-14, 5-18 and 5-22
Visiting address : Burgemeester Oudlaan 50, 3062 PA Rotterdam, the Netherlands
Phone and email : +3110-4082099/1984 / intoffice@rsm.nl
Website: : www.rsm.nl/rsm-for-your-exchange/bachelor-exchange
RSM corporate movie : www.rsm.nl/about-rsm/
RSM campus video : www.youtube.com/watch?v=GY-XsrW8gp8



Accreditations, ranking and networks

RSM consistently achieves a competitive position in national and international rankings. RSM is ranked amongst Europe's top tier business schools and is one of Europe's top 10 research facilities. The School is one of a select group of schools worldwide with 'triple crown' accreditation from EQUIS, AACSB, and AMBA. RSM is a member of CEMS, the global alliance in management education and PIM, the Partnership in International Management. The school has extensive connections with the corporate world with Deloitte, Eastman and Shell Netherlands BV among our corporate partners.



International Office

The International Office is the first point of contact for new students exchange agreements and is the hub of communication for RSM's network of more than 150 business schools around the world. Each year the International Office at RSM facilitates around 600 students to take part in the bachelor, master and MBA exchange programmes.

International Office, bachelor and master exchanges

Linda de Vries, Head International Office & Master Exchange (outgoing), partner agreements, Lvries@rsm.nl

Ligaya Kasm-Borgonje, Programme Manager Bachelor Exchange (outgoing), Lkasm@rsm.nl

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MBA Exchange Office (located in the MBA building)

Eva Lejeune, Programme Manager International Full-time MBA, elejeune@rsm.nl

Bachelor Exchange Programme: www.rsm.nl/rsm-for-your-exchange/bachelor-exchange

Master Exchange Programme: www.rsm.nl/rsm-for-your-exchange/master-exchange

MBA Exchange Programme: www.rsm.nl/rsm-for-your-exchange/mba-exchange

In our exchange programmes students will experience:

- top-class professors in RSM's globally oriented faculty
- a curriculum taught entirely in English
- global classmates representing 40 up to 80 nationalities
- a lively and close-knit student body
- our buddy system; where Exchange Ambassadors show them around the university, the city and help out with practical matters
- appealing guest speakers from the corporate world
- a stimulating and interactive learning environment

RSM - a force for positive change





Exchange students will have access to:

- accommodation either on or off campus; Rotterdam is an ideal location – an international corporate hub at the commercial heart of Europe. There is high demand for short-stay student accommodation. Information about housing in Rotterdam is on the EUR-website http://www.eur.nl/english/campus_facilities/facilities/housing/. Accommodation can be pre-arranged with the housing corporation Stichting Studenten Huisvesting (SSH) which provides rooms and apartments either on campus or in neighborhoods near the university or in the city center: <http://sshl.nl/en> Incoming students can also use www.housinganywhere.com; www.roomplaza.com or www.thestudenthotel.com
- RSM Career Services department, the link to local and international companies for all RSM students. Its range of services are internship or career focused. www.rsm.nl/career-services
- language courses, including Dutch for beginners to ease your introduction to Dutch life, offered by the Language and Training Centre: www.eur.nl/ltc
- cultural activities, organised by Studium Generale: www.eur.nl/english/sgerasmus
- Erasmus Student Network Rotterdam (ESN-Rotterdam) which co-operates closely with EUR's International Offices to enhance academic and social experiences for international students in Rotterdam. It organises a wide range of social activities and weekly international drinks receptions, at which international students can meet. They also offer city trips, sporting activities, musical and cultural events. ESN-Rotterdam's activities are posted on their Facebook page www.facebook.com/pages/ESNRotterdam/110483115720622?fref=ts and at our university's website: www.esn-rotterdam.nl/ Check the video where ESN introduces itself: www.youtube.com/watch?v=tgadISHAVEg
- the largest and most professionally run student-led organisation of its kind in Europe, the Study Association RSM (STAR); with more than 6,500 members. It organises a wide range of events, including the largest on-campus recruitment event in the Netherlands, conferences, special guest lectures, parties and social drinks. www.rsmstar.nl

Application Bachelor Exchange Programme

Admission requirements

To take part in an exchange with RSM, students must:

- Be in the third-year of their bachelor studies
- Be nominated by one of our partner schools before the deadlines as shown below
- Have good English-language skills, with a (iBT) TOEFL score of 90+, or an IELTS score of 6.5; level B2.2 (Common European Framework) or written proof of a comparable level of English. Native English speakers and students whose entire study programmes are taught in English are exempt, proof needs to be provided.
- Submit their application before the deadlines shown below

Nomination deadline:

Autumn term: 1 May

Spring term: 1 October

Students' application deadline:

Autumn term: 15 May

Autumn term: 15 October

After nomination: About a month prior to the student's application deadline, nominated students will receive a Welcome Email which contains instructions for the online application including information about visa and residence permit (if applicable), accommodation, calendar and other relevant information to help them prepare.

Required documents to be sent digitally:

Completed RSM Bachelor Exchange on-line application including uploads of:

- 1 digital passport size photo (.jpg)

- Copy/scan of personal details page of passport
- Copy/scan of a recent official transcript (or academic report) showing grades, from the first year to the latest results
- Proof of proficiency in English

Students will receive a confirmation email upon receipt of their application.

The International Office will check whether a student needs to apply for a visa and/or residence permit. If it applies to a student, the student will be informed and directed to follow all instructions as mentioned on our webpage:

<http://www.rsm.nl/rsm-for-your-exchange/master-exchange/practical-information-need-to-know/visa-immigration/>

At least two more emails will follow. One including detailed information about the courses; time tables and course application. The other with more detailed information on the introduction, arrival in the Netherlands, the buddy programme etc.; also referred to as the Final Information Email.

Academic calendar 2018-2019

RSM courses are based on the three-term trimester. Visiting exchange students are welcome for 1, 2 or 3 trimesters.

Trimester 1: end of August or first week of September to end of November or December

Trimester 2: beginning of January till end of March

Trimester 3: April to end of June

Students are expected to stay at RSM until they have completed their final exams. All exam re-sits take place in Rotterdam in July. Students can decide if they want to keep this option available. If so, they will need to stay longer in Rotterdam. It is not possible to arrange scheduled exams or re-sits on other dates, times or places, nor to make special arrangements with teaching staff. All exchange students must attend the compulsory introduction programme in autumn and spring. In autumn, this takes place in the week prior to the start of the Bachelor Exchange Programme. In spring it takes place, during the first week of Trimester 2.

Curriculum

Bachelor exchange students can choose courses from the curriculum of the Bachelor of Science in International Business Administration (BScIBA). Here is a video, made by RSM students, about this programme: www.youtube.com/watch?v=9rdd_9U2owg

In Trimester 1, exchange students can also participate in **one** minor lasting for 10 weeks with a workload of 15 ECTS. Minors offered at RSM can be found here: www.rsm.nl/bachelor/rsm-minors/.

Course manuals can be found on the Current Students webpage: <http://www.rsm.nl/information-for/current-students/bachelor-iba/>.

International business: the Dutch way

This course has been specially designed for exchange students to introduce them to the Dutch business environment and its economic and cultural settings. Economic analyses are examined and discussed in the context of European and Dutch cultures. Special attention is given to recent developments in large international companies located in the Netherlands. Students will become familiar with several Dutch companies, each showing a different aspect of doing international business in the Netherlands, and will work on an assignment for each one. There are two types of mandatory assignments in this course; small assignments to prepare for company visits and two large assignments in the form of business challenges, linked to guest lectures from two large Dutch companies. This course is offered in spring only.

Courses at other faculties

Next to the courses at RSM, students will have the option to select a course from one of the other schools at Erasmus University (school of Economics and Medicine excluded). The link to the course offer per school will be mentioned on the Course Registration Form which will be sent to the selected student(s).

Course registration

Students will receive instructions for registering for courses after they have been admitted to the Exchange Programme



Learning expectations: course workload and examinations

Language of instruction: All courses are taught in English.

The full-time workload is 20 ECTS per trimester, equivalent to 560 study hours. The minimum workload for bachelor exchange students is 15 ECTS per trimester, and the maximum is 30 ECTS. This is non-negotiable. Exams are taken at the end of each course. Assessments are based on written or take-home exams, progress reports, in-class presentations, group performance and essays.

Class format and profile

International Business Administration classrooms have a truly international and multicultural atmosphere. Students from all over the world, representing more than 80 nationalities, mix with each other and with our international staff. Students learn to look at business problems from different cultural angles and to research thoroughly and systematically.

Grading

The Dutch grading system uses grades 1 to 10, with 1 being the lowest and 10 the best. Grades are generally given to one decimal place. Grades with a 0.4 or lower will be rounded down, and grades with a 0.5 or more will be rounded up.

Transcripts from students in our exchange programmes will show grades to one decimal place.

See also: www.rsm.nl/rsm-for-your-exchange/bachelor-exchange/programme-overview/grading-scale/.

Entry visa and residence permit

RSM's International Office can give individual assistance to students requiring an entry visa and/or residence permit for the Netherlands. Approved visas must be collected from the Dutch embassy or consulate in their home country, or their country of residence.

www.rsm.nl/rsm-for-your-exchange/master-exchange/practical-information-need-to-know/visa-immigration/

Visa requirements are subject to change. For the latest information: <https://www.nuffic.nl/en/#tab-visa-requirements>

Costs of Living

The estimated costs for a period of 4 months are € 4,500. These costs include visa and/or residence permit (if applicable), living expenses, health insurance (mandatory), books, readers. However, personal spending patterns vary and this indication is intended only as a rough guide.

Emergency Number of Erasmus University Rotterdam

In case of major emergencies (life threatening situations) affecting our in- and/or outgoing students, students or partner schools can dial (+31) 640847882. This number is not be confused with the local emergency numbers(s).